



November 17, 2025

IN-HOUSE RECRUITMENT
PROMOTIONAL/NON-PROMOTIONAL OPPORTUNITIES
PLEASE READ CAREFULLY

CCP Bilingual Assistant
(Temporary 3-6 months)

LOCATION:
Marin County

HOURS OF WORK: 40 hours/ 5 days a week

PAY: \$27.00

CLOSING DATE: November 24, 2025

SUMMARY:

Under the supervision of the Child Care Partnership Supervisor, the Child Care Partnership Bilingual Assistant is responsible for providing essential communication, operational, and field-based support to the Child Care Partnership (CCP) program. This role serves as the primary point of contact for Spanish-speaking families, staff, and/or providers and requires bilingual and/or biliteracy in both English and Spanish for professional interpretation and translation of program materials.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required.

Education and Experience:

- High School or Equivalent
- Bilingual (English/Spanish) – verbal and written form
- Previous experience working in social services preferred

Original (or certified copies) of all credentials or certificates and college transcripts indicating applicable coursework to meet requirements of position are required as a condition of employment.

All eligible Child Start employees are encouraged to apply.
Complete CSI In-house Application and return to:
Esmeralda Salinas, HR Recruitment Coordinator
esalinas@childstartinc.org 707-252-8931 ext. 2848
439 Devlin Road, Napa, CA 94558

EQUAL OPPORTUNITY EMPLOYER