

10. Assures continuous care of children by assuming responsibility when partnership staff and/or provider are engaged in coaching/training sessions.

EQUIPMENT USED:

1. Telephone, fax, copier, personal computer.
2. Vehicle

JOB CONDITIONS / COMPLEXITY:

Work is performed in partnership child care centers and family child care homes, using established service area plans, resource materials and the procedures and regulations of the program. Frequent standing and walking. Exposure to childhood illnesses and noise. Needs to be present with children at all times. Regular bending, squatting and sitting to communicate with children at their level. Lifting up to 50 pounds.

QUALIFICATIONS:

- A. AA/BA in childhood development with at least 6 infant/toddler units **AND** two years of full-time experience in teaching low income, multi-ethnic preschool aged children. **OR**
- B. Child Development Associate Teacher Permit with at least 6 infant/toddler units **AND** three years of full-time experience in teaching low income, multi-ethnic preschool aged children.
- C. Effective interpersonal, communication, and teaching skills.
- D. Ability to pass medical exam and TB test.
- E. Ability to obtain First Aid/CPR certification.
- F. California Driver's License, required insurance, good driving record and reliable vehicle (upon hiring)
- G. Ability to learn/administer/work with:
 1. A comprehensive child development program
 2. Head Start Performance Standards, Title 22 licensing regulations and other related requirements of child development programs
 3. Low income, ethnically and linguistically diverse populations
 4. Universal precautions in a child development setting
 5. Americans with Disabilities Act.

This job description is not intended to be understood to be a complete list of all responsibilities, duties and skills required. Duties and responsibilities may vary depending upon agency needs.