



WEEKLY UPDATE | August - 23 - 2021



Head Start PFCE Interactive Framework

The Head Start **P**arent, **F**amily, and **C**ommunity Engagement (**PFCE**) Framework is a road map for progress. It can be used in program-wide strategic planning, program design and management, continuous learning and improvement activities, as well as with governing bodies and parent groups. The Framework is also useful as a professional development tool. It can help all staff members understand their role in systemic, integrated, and comprehensive PFCE, and to coordinate their efforts with others.

Consider using the PFCE Framework to enhance and coordinate program services. Use it to inform community partners about Head Start and Early Head Start parent and family engagement goals and the importance of those goals to children's school readiness and success in school and life. The Head Start PFCE Framework is intended to inspire a renewed spirit of collaboration as programs identify and take next steps to engage families and communities to achieve better outcomes for children and families.

Use the interactive PFCE Framework to find research, resources, and regulations related to program foundations, program impact areas, family engagement outcomes, and child outcomes. Select any area of the Framework below to get started.

To learn more, explore this [overview of the PFCE Framework](#).

You can also download the PDF: [Head Start Parent, Family, and Community Engagement \(PFCE\) Framework](#)



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"Tell Me Something Good"

MARIPOSA 2 TEAM

At Head Start Mariposa 2 Jonathan and his team implemented a restaurant study that evolved from the children's interest and came to life producing high levels of language and symbolic play, an important element of later critical thought.

Manisha shared their many accomplishments of remote services studies over Zoom video from Pat, Rosmery, LaToya and Tania's, these studies included the light and shadows, containers, shoes and many more.

This was a great way to share and inspire one another and to celebrate the teacher's creativity, support and recognition from our Education Team and Center Director.



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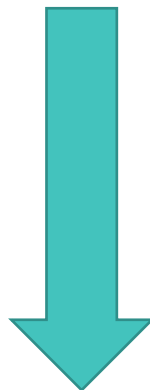


Information Technology Department

How to set the time zone for OUTLOOK Email/Calendar Time

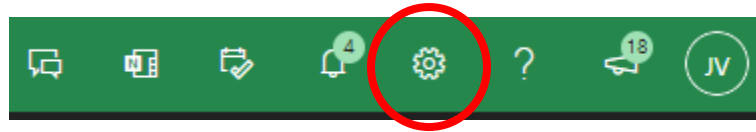
For those who are encountering time differences in their Outlook email/calendar, it's possible that the time zone is set incorrectly.

Please see the instructions on how to change the time zone on next page.

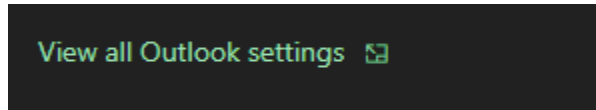


MICROSOFT OUTLOOK – Changing Time Zones

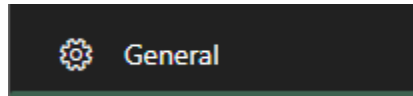
(1) Click on **gear** symbol



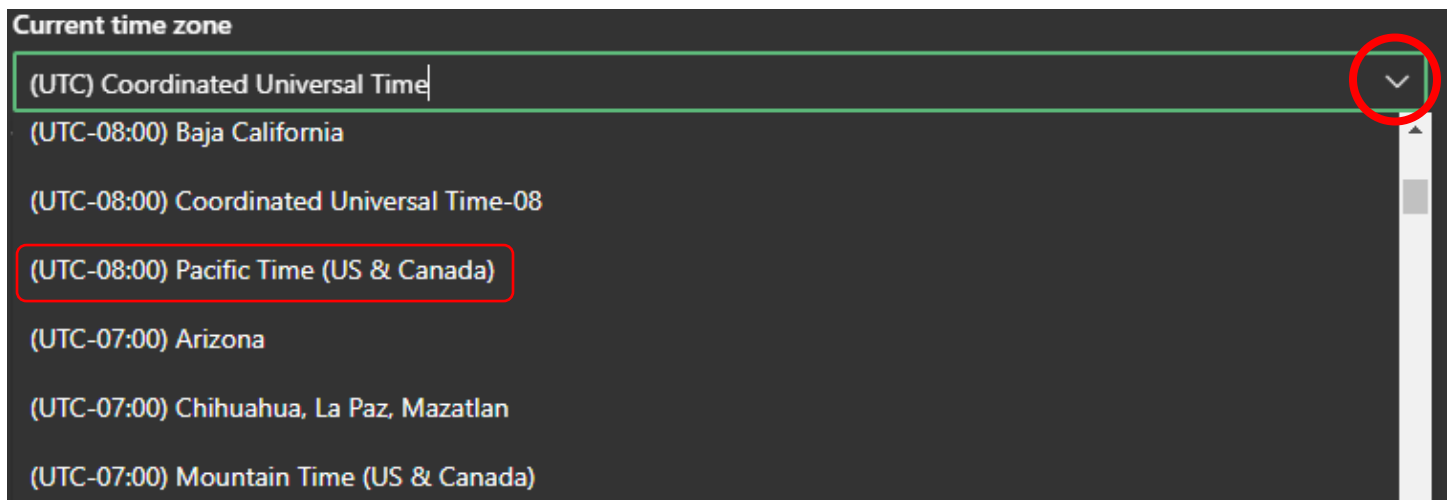
(2) Select



(3) Select



(4) Under **Language and time** Click on **down arrow** in the box for Current time zone, scroll to choose (UTC-08:00) Pacific Time (US & Canada)



(5) Click



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Human Resources Department



EAP Virtual Brown Bag Seminars

Claremont EAP Virtual Brown Bag seminars are one-hour, facilitated discussions delivered on your organization's video conferencing platform. Our sessions engage your employees and managers around 35 different topics such as: mindfulness, stress management, communication skills, and work/life balance. (Given the Coronavirus pandemic, Claremont EAP will happily resume regular in-person Brown Bags once we feel it is safe to do so.)

[Click to learn more about current EAP Virtual Brown Bag seminars.](#)



Get familiar with all the benefits the E.A.P. Employee Assistance Program offers you, follow the link below:

<https://www.claremonteap.com/>



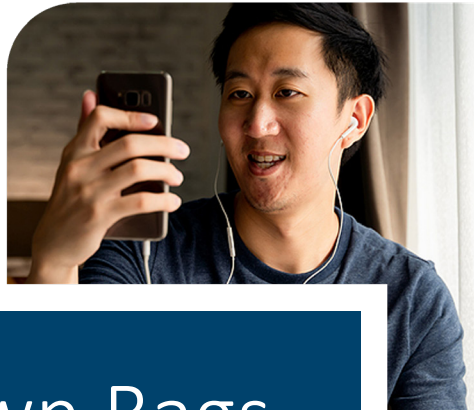
Website: www.childstartinc.org



Contact: Luis Pineda
707-333-1874



Email: lpineda@childstartinc.org



Virtual Brown Bags

Claremont EAP Virtual Brown Bags are one-hour, facilitated sessions provided on your organization's video conferencing platform. Virtual Brown Bags are designed to provide your employees and managers with a quick and practical overview of important topics such as: mindfulness, stress management, emotional intelligence, communication skills, and work-life balance.



Please note: Cancellation requires 5 business days advance notification, or the session will be forfeited or billed to the organization.

Objectives

EAP Virtual Brown Bag sessions are designed to build awareness. The sessions will energize and educate your team members while providing a fun and engaging learning environment. Your professional facilitator will be selected based on your expressed needs, goals and schedule.

When a little time needs to go a long way, Claremont EAP Virtual Brown Bags will:

- Strengthen team communication
- Accommodate busy schedules
- Achieve synergy in staff interactions
- Allow participants to focus on a few key features or skills
- Identify future training needs

EAP Brown Bags Include

- One hour of delivery by a professional facilitator for up to 25 participants via video conferencing.
- Electronic materials are provided to group contact in advance of session.
- Group contact is responsible for:
 - Inviting up to 25 participants
 - Inviting facilitator as co-host
 - Sending materials to participants
 - Collecting evaluations
 - Troubleshooting any technical issues
- Brief pre-session introduction with the facilitator via phone
- Brief post-session review with your Claremont Account Manager

Getting Started

At Claremont EAP, your Account Manager has two simple goals:

1. to make scheduling these Virtual Brown Bags easy for you and...
2. to make you look good when they are delivered.

■ Contact your Account Manager at 800-834-3773 to determine how many EAP Virtual Brown Bags your organization has this year.

■ Choose from 35 practical and engaging EAP-related topics.

■ Schedule your EAP Virtual Brown Bag today.

This Week Trivia Question



What is the meaning of Anecdotal records?

- a) The act of assessing; appraisal; evaluation.
- b) Tool used to record the degree.
- c) Notes kept by the teacher concerning children's play.
- d) None of the above.

Submit your answers by sending an email to:

lpineda@childstartinc.org By Thursday August 26, 2021.

Last week's answer:

What does "cognitive development" refer to?

If your answer is: **the thinking processes. YOU ARE CORRECT!**

Cognitive development encompasses a very wide range of learning. One of the best-known theorists on cognitive development is Piaget.

"Around here, we don't look backwards for very long... We keep moving forward, opening up new doors and doing new things because we're curious... and curiosity keeps leading us down new paths."

- Walt Disney -



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