



WEEKLY UPDATE | November 2 – 2020



FROM THE DIRECTORS

Dear Child Start Team:

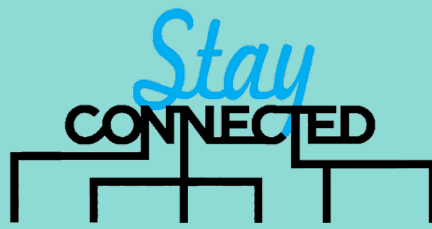
To: All employees

Considering the COVID-19 (coronavirus) pandemic, and the fact that the seasonal influenza (flu) virus is also widespread, we are taking proactive steps to address several concerns. First and foremost, we want to maintain a **safe workplace** and encourage and/or adopt practices protecting the health of employees, children, visitors, or others. We also want to ensure the continuity of operations during this pandemic.

We ask all employees to cooperate in taking steps to reduce the transmission of communicable diseases in the workplace. Employees are reminded of the following:

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- **Stay home when you are sick.**
- **Wash your hands frequently with warm, soapy water for at least 20 seconds.**
- **Cover your mouth with tissues whenever you sneeze, and discard used tissues in the trash.**
- **Avoid people who are sick with respiratory symptoms.**
- **Clean frequently touched surfaces.**

It is critical that employees do not report to work while they are experiencing respiratory symptoms such as fever, cough, shortness of breath, sore throat, runny or stuffy nose, body aches, headache, chills, or fatigue unless these symptoms are known to be caused by a regularly occurring condition such as seasonal allergies.

Many times, with the best of intentions, employees report to work even though they feel ill. We provide paid sick time and other benefits to compensate employees who are unable to work due to illness. Employees who report to work ill will be sent home in accordance with these health guidelines.

Please contact the human resources department with any questions or concerns.





ELECTION TIME



Same Day Voter Registration (Conditional Voter Registration)

Same Day Voter Registration, known as Conditional Voter Registration in state law, is a safety net for Californians who miss the deadline to register to vote or update their voter registration information for an election.

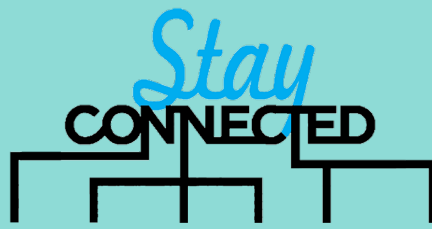
Eligible citizens who need to register or re-register to vote within 14 days of an election can complete this process to register and vote at their county elections office, polling place, or vote center. Their ballots will be processed and counted once the county elections office has completed the voter registration verification process.

Visit caearlyvoting.sos.ca.gov for a list of early voting locations where you can complete the Same Day Voter Registration Process.

Need to register on Election Day? Use our [polling place lookup tool](#) to find your local polling location.

Have additional questions about locations where you can complete the Same Day Voter Registration process? Contact your [county elections office](#).





Human Resources Department

Dear Staff:

Today we welcome Lory Palarca. Lory is joining our team as our new manager in the Information Technology Department. So, if you see a new face in our administrative office, let Lory know that you are excited about him joining our team.

Lory has worked at the City of Fairfield as Information Technology Manager, so he brings a wealth of knowledge on network infrastructure, security, messaging, desktop support management systems.

Lory can be reached at lpalarca@childstartinc.org , but please continue to use the help desk email for any support request.

Please welcome him and give him a few days before we inundate him with all our concerns! 😊.

With excitement,

Deborah McGrath

Business Services Director

Child Start Inc.





Information Technology Department

Working from home Tip.

“Be Cyber-Safe”

Don't fall for clickbait emails or links. Some cybercriminals send emails claiming to be legitimate, but which contain malicious software that could infect your device.

Follow these tips to avoid getting tricked:

1. Never respond to an email requesting your personal information.
2. Check suspicious email addresses or links by hovering your mouse button over the URL to see where it leads.
3. Watch for spelling and grammatical mistakes – an email with spelling, punctuation and grammar errors is likely to be fraudulent.
4. Look for generic greetings – using “Dear sir or madam” is a signal the email isn't legitimate.
5. Avoid emails insisting you act now – phishing emails often try to demand immediate action.

Read more by clicking the link below:

www.wipfli.com/30-tips



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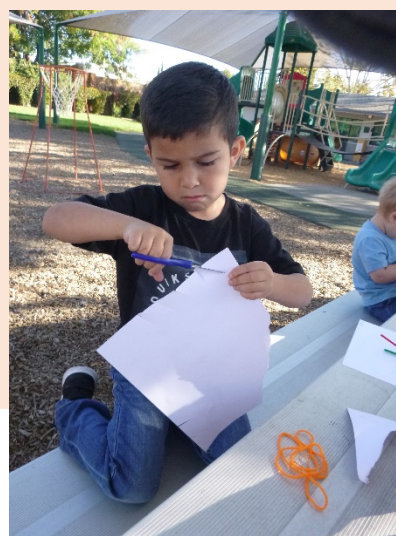


In the Spotlight

Head Start MARIPOSA 2 FD/FY

Since the beginning of October, the teachers at Mariposa 2 Head Start Full Day Program in Vacaville have been focusing their attention and interest in the study of trees. During the first week, the children were asked what they already knew about trees. Later, teachers directed their attention to finding out what the children wanted to learn about trees.

Teachers then conducted an activity where the children sat at the table to make their very own version of a tree.



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(picture above) Teacher Jadine explaining the anatomy of trees and their characteristics.

This opportunity enhanced the learning and encouraged the children to explore the environment, where they look for organic materials around the playground, in addition to the craft materials teachers provided.

Children learned and exercised both gross and fine motor skills, especially eye-hand coordination while using scissors to cut paper.

This activity supported the learning of new vocabulary such as roots, trunk, branches, leaf/leaves, tall, wide, thin, and small.

Even in these challenging times, the teaching staff at Mariposa 2 is committed to making a difference, applying all their experience and passion for Early Childhood Education. Lastly, a big thank you to Jonathan Ocredo, Teacher Jadine, and Maria Valdez, for their dedication.



This Week Trivia Question



▶ Who developed the Reggio Emilia school?

Last week's trivia Question answer:

Do you know when and who proclaimed the Head Start Awareness month?

President Ronald Reagan proclaimed October as Head Start Awareness Month on October 22, 1982. However, the Head Start program itself was created by President Lyndon B. Johnson in 1965 to provide comprehensive health, nutrition, and educational opportunities for children and families across the United States.

Thank you for participating!



Submit your answers by sending an email to:

▶ lpineda@childstartinc.org By Thursday November 5, 2020.

"A **child's play** is not simply a reproduction of what he has experienced, but a **creative reworking** of the impressions he has acquired."

- Vygotsky



Website: www.childstartinc.org



Contact: Luis Pineda
707-333-1874



Email: lpineda@childstartinc.org